

**Northshore Technical Community College
Academic Affairs Meeting
October 21, 2019 1:00 p.m.
Minutes**

Present: Daniel Roberts, Khiem Ngo, Melandie McGee, Dewayne Lambert, Darriona Lee, Christy Montgomery, Amy Fleming, Christi Marceaux, Lizette Leader, and Margaret Keller

Absent: Nichole Labat, Karolyn Harrell, and Paul Donaldson

Guest: None

I. Welcome

II. Minutes from June 17, 2019 Meeting

Christi Marceaux motioned to approve the June 17, 2019 Meeting Minutes. Lizette Leader seconded the motion. The motion was unanimously approved.

III. Old Business

A. Information Technology Curriculum Revision (Daniel Roberts)

Daniel Roberts reviewed the Information Technology Curriculum Revision with the Committee. After a brief discussion, Lizette Leader motioned to approve the Information Technology Curriculum Revision. Christi Marceaux seconded the motion. The motion was unanimously approved.

B. Faculty Roster and Show No-Show Policy Revision (Daniel Roberts)

Daniel Roberts reviewed the Faculty Roster and Show No-Show Policy Revision. Christy Montgomery motioned to approve the Faculty Roster and Show No-Show Policy Revision with addition of online courses to the revised sentence under the Definitions Section. Christi Marceaux seconded the motion. The motion was unanimously approved.

IV. New Business

A. Faculty Rank and Promotion Policy Revision (Daniel Roberts)

Daniel Roberts reviewed the Faculty Rank and Promotion Policy Revision with the Committee. After a brief discussion, Christi Marceaux motioned to approve the Faculty Rank and Promotion Policy Revision. Lizette Leader seconded the motion. The motion was unanimously approved.

B. Academic Appeal – Kaylin Groce (Christy Montgomery)

Christy Montgomery reviewed with the Committee Kaylin Groce's Academic Appeal for dismissal of the Practical Nursing Program. Kaylin Groce presented her case with the Committee about her Academic Appeal. Committee members asked additional questions concerning the Academic Appeal. The Committee unanimously decided to uphold the Practical Nursing Program dismissal. In addition, the Committee agreed to allow student to enroll in the Traditional Practical Nursing at the Hammond Campus only beginning fall 2020. Student will be placed on Practical Nursing Program probation and throughout the length of

the program while enrolled the Traditional Practical Nursing Program at the Hammond Campus.

C. Academic Appeal – Kaitlyn Cooper (Christy Montgomery)

Christy Montgomery reviewed with the Committee Kaitlyn Cooper's Academic Appeal for dismissal of the Practical Nursing Program. Kaitlyn Cooper presented her case with the Committee about her Academic Appeal. Committee members asked additional questions concerning the Academic Appeal. The Committee unanimously decided to uphold the Practical Nursing Program dismissal. In addition, the Committee agreed to allow student to enroll in the Traditional Practical Nursing at the Hammond Campus only beginning fall 2020. Student will be placed on Practical Nursing Program probation and throughout the length of the program while enrolled the Traditional Practical Nursing Program at the Hammond Campus.

V. Discussion

A. SACSCOC Accreditation Update (Daniel Roberts)

Daniel Roberts updated the Committee that all required reports and documentation associated with our SACSCOC application had been submitted to SACSCOC and on time. Next step, the SACSCOC Committee on Compliance and Review will review and determine if a Candidacy Team visit is authorized on December 10, 2019.

B. Faculty Senate Handbook Recommendations (Daniel Roberts)

Daniel Roberts stated recommendations to the Faculty Senate Handbook. Roberts will follow up with the Faculty Senate President to review recommendations.

C. Livingston Campus COE Visit Review (Daniel Roberts)

Daniel Roberts updated the Committee on last week's COE Team Visit to our Livingston Campus. The campus passed the team's review with only one finding.

VI. Next Meeting

Next Academic Affairs Committee Meeting on November 22, 2019 at 1:00 pm on Connect to Success Site.

VII. Adjourn

Lizette Leader motioned to adjourn the Committee meeting at approximately 3:00 pm. Christy Montgomery seconded the motion. The motion was unanimously approved.