

**Northshore Technical Community College
Academic Affairs Meeting
November 22, 2019 1:00 p.m.
Minutes**

Present: Daniel Roberts, Khiem Ngo, Melandie McGee, Dewayne Lambert, Darriona Lee, Christy Montgomery, Amy Fleming, Karolyn Harrell, Christi Marceaux, Lizette Leader, and Margaret Keller

Absent: Nichole Labat, Khiem Ngo, and Paul Donaldson

Guest: Lori Sterling

I. Welcome

II. Minutes from October 21, 2019 Meeting

Amy Fleming motioned to approve the October 21, 2019 Meeting Minutes. Karolyn Harrell seconded the motion. The motion was unanimously approved.

III. Old Business

IV. New Business

A. Emergency Instructional Disruption Policy Revision(Daniel Roberts)

Daniel Roberts discussed potential revisions to the policy beginning fall 2020 with the Committee. The Committee recommended revising the Faculty Roster and Show No-Show Policy to incorporate new Learning Management Procedures tied to all credit courses beginning fall 2020. Roberts will present a revised policy at a later meeting.

B. Academic Appeal – Dynasty Lavergne (Christy Montgomery)

Christy Montgomery reviewed with the Committee Dynasty Lavergne's Academic Appeal for dismissal of the Practical Nursing Program. Dynasty Lavergne presented her case with the Committee about her Academic Appeal. Committee members asked additional questions concerning the Academic Appeal. The Committee unanimously decided to uphold the Practical Nursing Program dismissal. In addition, the Committee agreed the student would need to follow directions established in the Practical Nursing Handbook in order to return to the Practical Nursing program at the appropriate time.

V. Discussion

A. SACSCOC Accreditation Update (Daniel Roberts)

Daniel Roberts updated the Committee that the SACSCOC Committee on Compliance and Review will review and determine if a Candidacy Team visit is authorized on December 10, 2019.

B. COE Program Monitoring (Daniel Roberts)

Daniel Roberts updated the Committee on recent programs under heightened monitoring with COE. The Committee discussed strategies for capturing student follow up post-college attendance.

Please forward all agenda items and handouts to Daniel Roberts one week prior to the meeting.

VI. Next Meeting

Next Academic Affairs Committee Meeting on December 17, 2019 at 1:00 pm on the Hammond Area Campus.

VII. Adjourn

Lizette Leader motioned to adjourn the Committee meeting at approximately 2:20 pm. Amy Fleming seconded the motion. The motion was unanimously approved.