

**Northshore Technical Community College  
Academic Affairs Meeting  
October 7, 2020 11:00 a.m.  
Minutes**

**Present:** Daniel Roberts, Paul Donaldson, Amanda Jacob, Christi Marceaux, Cindy Knight, Darriona Lee, Dewayne Lambert, Gabriel Berger, Khiem Ngo, Lizette Leader, and Melandie McGee

**Absent:** Jim Carlson, Paul Donaldson and Dewayne Lambert

**Guest:** None

**I. Welcome**

**II. Minutes from July 9, 2020 Meeting**

Amanda Jacob motioned to approve the technical edit and July 9, 2020 Meeting Minutes. Lizette Leader seconded the motion. The motion was unanimously approved.

**III. Old Business**

**IV. New Business**

**A. Rename Instructional Disruption Emergency Policy (Daniel Roberts)**

Daniel Roberts shared the revised Instructional Disruption Emergency Policy with the Committee. Lizette Leader motioned to approve the revised Instructional Disruption Emergency Policy. Amanda Jacob seconded the motion. The motion was unanimously approved.

**B. New Teach-Out Policy (Daniel Roberts)**

Daniel Roberts shared the new Teach-Out Policy with the Committee. Lizette Leader motioned to approve the new Teach-Out Policy. Christi Marceaux seconded the motion. The motion was unanimously approved.

**V. Discussion**

**A. SACSCOC Full Accreditation Visit Update (Daniel Roberts)**

Daniel Roberts discussed the upcoming SACSCOC Full Accreditation Visit in October with the Committee.

**B. Assessment & Planning Review and Action Plans (Paul Donaldson)**

Melandie McGee reviewed the 2020 Assessment and Planning Review Report. McGee reminded the Committee of the importance to look at measurements that did not meet targets and the action plans resulting from missed targets.

- i. Program Assessment Planning 2018-2020 Results and Action Plans
- ii. General Education Assessment 2018-2020 Results and Action Plans

Please forward all agenda items and handouts to Daniel Roberts one week prior to the meeting.

**VI. Next Meeting**

Next Academic Affairs Committee Meeting on November 13, 2020 at 1:00 pm.

**VII. Adjourn**

Lizette Leader motioned to adjourn the Committee meeting at approximately 11:30 am. Christi Marceaux seconded the motion. The motion was unanimously approved.