

**Northshore Technical Community College
Academic Affairs Meeting
April 16, 2020 1:00 p.m.
Minutes**

Present: Dewayne Lambert, Meghan Arrieta proxy for Amanda Jacob, Christi Marceaux, Cindy Knight, Daniel Roberts, Darriona Lee, Lizette Leader, Melandie McGee, Neal Harris, Sarah Alford, Alverneece Johnson, Paul Donaldson, Nichole Labat, Khiem Ngo, Christy Montgomery

Absent: Jim Carlson and Gabriel Berger

Guest: None

I. Welcome

II. Minutes from March 19, 2021 Meeting

Dewayne Lambert motioned to approve the March 19, 2021 Meeting Minutes. Cindy Knight seconded the motion. The motion was unanimously approved.

III. Old Business

A. Program Advisory Committee Policy (Paul Donaldson)

Paul Donaldson discussed the changes to the policy. Per feedback at the last Committee meeting, the language around required topics on the agenda was relaxed. After a brief discussion, Sarah Alford motioned to approve the new Program Advisory Committee Policy. Lizette Leader seconded the motion. The motion passed unanimously. The policy goes into effect on August 1, 2021.

IV. New Business

A. Faculty Roster and Show No Show Policy (Daniel Roberts)

Daniel Roberts discussed the Faculty Roster and Show No Show Policy with the Committee. As part of the discussion, the purpose behind the Faculty Roster and Show No Show Policy based on financial aid regulations were reviewed. A discussion was held on the need for more stringent verbiage and need for standardization on defining show was. Item is tabled until a later meeting.

B. Additional General Education Electives (Paul Donaldson)

Paul Donaldson discussed adding electives to the General Education core. The electives are as follows:

- a. Mathematics
 - MATH 2000 – Calculus
- b. Behavioral Science
 - POLI 2010 - Introduction to American Gov
 - POLI 2020 - State & Local Politics
- c. Humanities
 - SPAN 1010 - Elementary Spanish I
 - SPAN 1020 - Elementary Spanish II

Please forward all agenda items and handouts to Daniel Roberts one week prior to the meeting.

After a brief discussion, Sarah Alford motioned to approve the General Education electives. Lizette Leader seconded the motion. The motion was unanimously approved.

V. Discussion

A. LA Transfer Degrees Update (Daniel Roberts)

Daniel Roberts updated the Committee on the LA Transfer Degrees including marketing plans and degree audits.

VI. Next Meeting

Next Academic Affairs Committee Meeting will take place Friday, May 14, 2021.

VII. Adjourn

Lizette Leader motioned to adjourn the Committee meeting at approximately 1:42 pm. Cindy Knight seconded the motion. The motion was unanimously approved.