

**Northshore Technical Community College  
Academic Affairs Meeting  
November 11, 2022 1:00 p.m.  
Minutes**

**Present:** Daniel Roberts, Owen Smith, Kim Finch, Cindy Knight, Melandie McGee, Amanda Jacob, Alverneece Johnson, Debbie Carambat, Paul Donaldson, Christy Montgomery, and Natasha Foret

**Absent:** Chaundell Brouillette, Sandy Yaeger, Dewayne Lambert, Christi Marceaux, Nichole Labat, Alan Dykes, Jim Carlson, Sarah Pinion, and Venecia Brown

**Guest:** None

**I. Welcome**

**II. Minutes from October 21, 2022 Meeting**

Paul Donaldson motioned to approve the October 21, 2022 Meeting Minutes. Amanda Jacob seconded the motion. The motion was unanimously approved.

**III. Old Business**

**A. Academic Placement Chart Revision (Paul Donaldson)**

Paul Donaldson shared with the Committee an updated Academic Placement Chart. After a brief discussion, Debbie Carambat motioned to approve revisions to the Academic Placement Chart. Natasha Foret seconded the motion. The motion was unanimously approved.

**B. Faculty Workload Policy Revisions (Daniel Roberts)**

Daniel Roberts shared with the Committee a revised Faculty Workload Policy with the Committee. Amanda Jacob motioned to approve revisions to the Faculty Workload Policy with recommended edits by the Committee. Paul Donaldson seconded the motion. The motion was unanimously approved.

**IV. New Business**

**V. Discussion**

**A. Board of Regents Academic Affairs Policy 2.18 (Paul Donaldson)**

Paul Donaldson summarized recent revisions to the Board of Regents Academic Affairs Policy 2.18 with the Committee. Additional discussion around implementation was held by the Committee.

**VI. Next Meeting**

Next Academic Affairs Committee Meeting will be on January 13 at 9:00 am.

**VII. Adjourn**

Amanda Jacob motioned to adjourn the Committee meeting at approximately. Debbie Carambat seconded the motion. The motion was unanimously approved.

Please forward all agenda items and handouts to Daniel Roberts one week prior to the meeting.