

Response to Student Grievance

First Name: _____ **Last Name:** _____

Student ID#: _____ **Date of Birth:** ____/____/____

Today's Date: ____/____/____

PROVIDE A RESPONSE TO THE ALLEGED GRIEVANCE

Instructions: Be specific. Describe clearly your response to the alleged grievance. (If necessary, seek assistance from a person of your choice in preparing this form.) Please attach to this form any written and signed statements or other evidence which support your response to the alleged grievance.

Signature: (this form will not be accepted if not signed and dated)

I hereby certify that the information given in this form and in all attachments thereto is true, correct and complete to the best of my knowledge.

Student Signature _____ Date ____/____/____

