

**Northshore Technical Community College
College Leadership Meeting
July 28, 2022 9:00 a.m.
Minutes**

Present: William Wainwright, Daniel Roberts, Marc Chauvin, Paul Donaldson, Dewayne Lambert, Lizette Leader, Christy Montgomery, Christi Marceaux, Kim Finch, Amanda Jacob, Owen Smith, Natasha Foret, Christopher Blohm, Sandy Yaeger, Christi Brown, Errick Baldwin, and Jim Carlson

Absent: Venecia Brown

Guest: None

I. Welcome

- II. College Update & Faculty Salary Schedule/Payscale** (William Wainwright)
William Wainwright welcomed the Committee. Wainwright discussed challenges in preparation for the fall semester. Wainwright also reviewed the Payscale process and impact on Faculty Salary Schedule that the College implemented recently. Wainwright shared the new tool that can be used to provide potential faculty with a potential salary.

- III. Minutes from June 8, 2022 Meeting**
Amanda Jacob motioned to approve the June 8, 2022 Meeting Minutes. Kim Finch seconded the motion. The motion was unanimously approved.

IV. Old Business

- A. AY 2022-2023 Drug/Alcohol Prevention Program Approval** (Christy Montgomery)
Christy Montgomery discussed the AY 2022-2023 Drug/Alcohol Prevention Program with the Committee. Paul Donaldson motioned to approve the AY 2022-2023 Drug/Alcohol Prevention Program. Owen Smith seconded the motion. The motion was unanimously approved.

V. New Business

- A. Faculty Workload Policy – Revision** (Daniel Roberts)
Daniel Roberts shared revisions to the Faculty Workload Policy with the Committee. After discussion, Paul Donaldson motioned to approve revisions to the Faculty Workload Policy. Natasha Foret seconded the motion. The motion was unanimously approved.

VI. Discussion

- A. Student Achievement Review** (Paul Donaldson)
Paul Donaldson discussed and reviewed the College's Student Achievement metrics with the Committee. Members of the Committee provided feedback and strategized about initiatives.

Please forward all agenda items and handouts to Daniel Roberts one week prior to the meeting.

B. College Software Assessment (Daniel Roberts)
Daniel Roberts shared the current software list with the Committee. Further discussion is needed at a later meeting.

C. College Convocation & Faculty Professional Development (Daniel Roberts)
Daniel Roberts reviewed the Convocation week events with the Committee.

D. Locking Enrollment for Adjunct Contracts (Daniel Roberts/Amanda Jacob)
Multiple purge dates scheduled on the academic calendar. Further discussion is needed at a later meeting.

VII. Next Meeting

Next College Leadership Committee Meeting to be on August 29, 2022 at 9:00 am at Connect to Success.

VIII. Adjourn

Amanda Jacob motioned to adjourn the Committee meeting at approximately 12:50 pm. Marc Chauvin seconded the motion. The motion was unanimously approved.