

FACULTY SENATE MINUTES



Date: November 22, 2019

Time: 2:00 pm – 2:57 pm

Location: NTCC – CTS

In Attendance

Karolyn Harrell, Katie Cali (by phone), Cary Riche, Tanya Torregano (by phone), Meghan Martinez, Chaunee Brouillette, Jennifer Dannels, David Taylor, Rebecca Wright, Amanda Brammer, Jenafer Sheridan (by phone)

Old Business

Welcome from President Harrell and review of agenda

Student Success Coach Process / “C” Student Reporting – (Christy Montgomery)

- Tracking students throughout the semester – this system will eventually transfer to all campuses (just CTS and Lacombe now)
- Collecting data at this point – software coming soon
- Revamping system at end of the semester
- Will eventually change from “C” and below to “D” and below” – will accept whatever has already been provided though
- Software (in future) will pull this data from Canvas, but won’t be able to implement until the following Fall semester
- In spring, will only receive 1 email (from Christy) to print out roster and highlight “Ds” and below (twice a semester – February and April); can give feedback on Professional Development Day in January on the process
- Feel free to email Christy with questions, concerns, etc.

New Business

- Faculty Senate Handbook – needs to be updated; if in handbook, we need to be doing it (i.e., impeachment for missing too many meetings, etc.) – will receive emails soon with proposed edits
 - Faculty Senate President for past few years has come from CTS – want to see interest from other campuses; needs to cycle through each campus

- Faculty Senate Dues (Chaunee) – Dawn is composing email in January requesting that faculty members pay dues
 - New form will require faculty to mail check or go to campus to take money
- Faculty Onboarding Process – will begin building a faculty onboarding process
 - Already started building one for online faculty
 - Will be one for face-to-face onboarding as well
- Amanda Brammer is new Science Dept. Head – (congratulations, Amanda!!)
- Rebecca Wright will be leaving at end of Fall 2019 semester (best of luck to you, Rebecca!!)
 - will be vacancy at CTS

Committee Reports

- Public Relations (David Taylor) – sent out newsletter; let him know if needs to be doing anything differently; please submit pictures/events to David to put in newsletters
- Finance (Chaunee Brouillette for Dawn Brownlow) – just the update above about the faculty senate dues; email request will be coming in January
- Faculty Affairs/Professional Development (Katie Cali) – will be sending out article soon to help with professional development

Next Meeting

Will be held when we return from winter break. No meeting requirement in December.