

Northshore Technical Community College
Academic Affairs Meeting
April 13, 2022 1:00 p.m.
Minutes

Present: Daniel Roberts, Paul Donaldson, Melandie McGee, Amanda Brammer, Amanda Jacob, Owen Smith, Kim Finch, Cindy Knight, Dewayne Lambert, Alan Dykes, and Christy Montgomery

Absent: Nichole Labat, Deborah Carambat, Christi Marceaux, Alverneece Johnson, Jim Carlson, Sandy Yaeger, and Chaia Wiley

Guest: None

I. Welcome

II. Minutes from February 25, 2022 Meeting

Amanda Jacob motioned to approve the February 25, 2022 Meeting Minutes. Paul Donaldson seconded the motion. The motion was unanimously approved.

III. Old Business

A. Early Admissions Policy (Daniel Roberts)

Daniel Roberts reviewed the new Early Admissions Policy with the Committee. Paul Donaldson motioned to approve the new Early Admissions Policy. Amanda Brammer seconded the motion. The motion was unanimously approved.

IV. New Business

A. General Education Core (Paul Donaldson)

Paul Donaldson reviewed SACSCOC policies with General Education electives and shared updates to the College General Education organization. Amanda Jacob motioned to approve the General Education Core. Kim Finch seconded the motion. The motion was unanimously approved.

B. Curriculum Review & Development Policy Revision (Daniel Roberts)

Daniel Roberts presented the revised Curriculum Review & Development Policy with the Committee. After a brief discussion, Dewayne Lambert motioned to approve the revised Curriculum Review & Development Policy. Amanda Jacob seconded the motion. The motion was unanimously approved.

C. Air Conditioning & Refrigeration Program Revision (Dewayne Lambert)

Dewayne Lambert presented the Air Condition & Refrigeration Program revisions with the Committee. Kim Finch motioned to approve the revisions to the Air Conditioning & Refrigeration Program that is less than 25% change. Paul Donaldson seconded the motion. The motion was unanimously approved.

D. Automotive Technician Program Revision (Dewayne Lambert)

Dewayne Lambert presented the Automotive Program revisions with the Committee. Kim Finch motioned to approve the revisions to the Automotive

Please forward all agenda items and handouts to Daniel Roberts one week prior to the meeting.

Program that is less than 25% change. Paul Donaldson seconded the motion. The motion was unanimously approved.

E. Building Technology Specialist (Dewayne Lambert)

Dewayne Lambert presented the Building Technology Specialist Program revisions with the Committee. Kim Finch motioned to approve the revisions to the Building Technology Specialist that is less than 25% change. Paul Donaldson seconded the motion. The motion was unanimously approved.

F. Electrician Program Revision (Dewayne Lambert)

Dewayne Lambert presented the Electrician Program revisions with the Committee. Kim Finch motioned to approve the revisions to the Electrician Program that is less than 25% change. Paul Donaldson seconded the motion. The motion was unanimously approved.

G. Machine Tool Technology (Dewayne Lambert)

Dewayne Lambert presented the Machine Tool Technology Program revisions with the Committee. Kim Finch motioned to approve the revisions to the Machine Tool Technology Program that is less than 25% change. Paul Donaldson seconded the motion. The motion was unanimously approved.

H. Locking in Course Enrollment for Adjunct Faculty (Amanda Jacob)

Committee recommended moving item to College Leadership Committee.

I. Associate of Science in Nursing – RN (Daniel Roberts)

Daniel Roberts discussed the proposed Associate of Science in Nursing – RN degree with the Committee. Paul Donaldson motioned to approve the new Associate of Science in Nursing – RN degree. Amanda Brammer seconded the motion. The motion was unanimously approved.

V. Discussion

VI. Next Meeting

Next Academic Affairs Committee Meeting will take place June 6, 2022.

VII. Adjourn

Amanda Jacob motioned to adjourn the Committee meeting at approximately 1:50 pm. Dewayne Lambert seconded the motion. The motion was unanimously approved.