

Northshore Technical Community College
Academic Affairs Meeting
April 5, 2023 1:00 p.m.
Minutes

Present: Daniel Roberts, , Melandie McGee, Amanda Jacob, Chaundell Brouillette, Sandy Yaeger, Dewayne Lambert, Debbie Carambat, Paul Donaldson, Alverneece Johnson, Owen Smith, Christy Montgomery, Nichole Labat, Christi Marceaux, Alan Dykes, and Natasha Foret

Absent: Sarah Pinion, Kim Finch, Cindy Knight, Jim Carlson, and Venecia Brown

Guest: None

I. Welcome

II. Minutes from February 17, 2023 Meeting

Paul Donaldson motioned to approve the January 13, 2023 Meeting Minutes. Sandy Yaeger seconded the motion. The motion was unanimously approved.

III. Old Business

IV. New Business

A. Credit for Prior Learning Policy Revisions (Daniel Roberts)

Daniel Roberts shared the revised Credit for Prior Learning Policy with the Committee. The Committee recommended additional edits to the policy. After a brief discussion, Paul Donaldson motioned to be approved revisions to the Credit for Prior Learning Policy with recommended edits by the Committee. Amanda Jacob seconded the motion. The motion was unanimously approved.

V. Discussion

A. CourseDog Update (Daniel Roberts)

Daniel Roberts discussed with the Committee progress toward CourseDog implementation for managing the College's schedules. Roberts gave an anticipated launch date of September 2023.

B. College Catalog (Daniel Roberts)

Daniel Roberts reminded the Committee about revising the College Catalog leading up to the Academic Year 2023-2024. Roberts also shared that the College is looking to switch catalog management software from CourseLeaf to CourseDog next academic year.

C. Program Assessment Results (Paul Donaldson)

Paul Donaldson shared with the Committee about upcoming Program Assessment Results that will be emailed soon.

D. Student Evaluations of Teacher (Melandie McGee)

Melandie McGee shared with the Committee about Student Evaluation of Teachers launching after spring break.

Please forward all agenda items and handouts to Daniel Roberts one week prior to the meeting.

VI. Next Meeting

Next Academic Affairs Committee Meeting will be on May 5, 2023.

VII. Adjourn

Amanda Jacob motioned to adjourn the Committee meeting at approximately. Paul Donaldson seconded the motion. The motion was unanimously approved.

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