

**Northshore Technical Community College
Academic Affairs Meeting
August 26, 2022 1:00 p.m.
Minutes**

Present: Daniel Roberts, Paul Donaldson, Owen Smith, Kim Finch, Cindy Knight, Dewayne Lambert, Natasha Foret, Chaundell Brouillette, Jim Carlson, Amanda Jacob, Alverneece Johnson, Nichole Labat, and Sarah Pinion

Absent: Christy Montgomery, Sandy Yaeger, Melandie McGee, Deborah Carambat, Christi Marceaux and Alan Dykes

Guest: None

I. Welcome

II. Minutes from July 25, 2022 Meeting

Amanda Jacob motioned to approve the July 25, 2022 Meeting Minutes. Paul Donaldson seconded the motion. The motion was unanimously approved.

III. Old Business

IV. New Business

A. Teach-Out Plan – Criminal Justice (Paul Donaldson)

Paul Donaldson shared the Teach-Out Plan for Criminal Justice with the Committee. Donaldson reviewed the purpose behind the teach-out plan and how the plan is being implemented. Kim Finch motioned to approve the Teach-Out Plan – Criminal Justice. Owen Smith seconded the motion. The motion was unanimously approved.

V. Discussion

A. Technical Block Part of Term (Daniel Roberts)

Daniel Roberts reviewed the strategy with Technical Block Part of Term with the Committee. Roberts reminded the Committee how faculty should use Technical Blocks, and faculty should consider how their courses flow throughout a semester when determine if the Technical Block is appropriate. Roberts also introduced CourseDog software to the Committee, which will be ready for launch in 6 months.

VI. Next Meeting

Next Academic Affairs Committee Meeting will be on September 30, 2022 at 9:00 am.

VII. Adjourn

Amanda Jacob motioned to adjourn the Committee meeting at approximately 2:30 pm. Cindy Knight seconded the motion. The motion was unanimously approved.