

**Northshore Technical Community College
Academic Affairs Meeting
July 25, 2022 2:00 p.m.
Minutes**

Present: Daniel Roberts, Paul Donaldson, Melandie McGee, Owen Smith, Kim Finch, Cindy Knight, Dewayne Lambert, Deborah Carambat, Sandy Yaeger, Christi Marceaux, Natasha Foret, Jim Carlson, Amanda Jacob, and Sarah Pinion

Absent: Christy Montgomery, Nichole Labat, Alverneece Johnson, and Alan Dykes

Guest: None

I. Welcome

II. Minutes from June 6, 2022 Meeting

Kim Finch motioned to approve the June 6, 2022 Meeting Minutes. Sandy Yaeger seconded the motion. The motion was unanimously approved.

III. Old Business

IV. New Business

A. Faculty Workload Policy - Revision (Daniel Roberts)

Daniel Roberts shared the revised Faculty Workload Policy with the Committee. After a brief discussion, Paul Donaldson motioned to approve the revised Faculty Workload Policy. Kim Finch seconded the motion. The motion was unanimously approved.

B. Close Multiple Dual Enrollment Off-Campus Sites (Daniel Roberts)

Daniel Roberts provided the Committee with a list of Dual Enrollment Off-Campus Sites that no longer have students enrolled in programs and are being submitted for closure with SACSCOC. After a brief discussion, Amanda Jacob motioned to approve the list of Dual Enrollment Off-Campus Sites. Kim Finch seconded the motion. The motion was unanimously approved.

V. Discussion

VI. Next Meeting

Next Academic Affairs Committee Meeting will be on August 26 at 1:00 pm.

VII. Adjourn

Amanda Jacob motioned to adjourn the Committee meeting at approximately 2:30 pm. Kim Finch seconded the motion. The motion was unanimously approved.