Northshore Technical Community College
College Leadership Committee Meeting
September 6, 2019 9:00 am
Minutes

Present: William Wainwright, Daniel Roberts, Jim Carlson, Marc Chauvin, Lizette Leader, Paul Donaldson, Sandy Yaeger, Dewayne Lambert, Christy Montgomery, Christi Marceaux, Kim Finch, Karolyn Harrell, and Tyler Smith

Absent: Khiem Ngo, Owen Smith, and April Smith

Guests: None

I. Welcome and College Update
William Wainwright welcomed the Committee and gave a brief College Update about the start of the new academic year.

II. Minutes from July 18, 2019 Committee Meeting
William Wainwright motioned to approve the July 18, 2019 Minutes. Jim Carlson seconded the motion. The motion was unanimously approved.

III. Old Business

A. Safety Plan Review (Marc Chauvin)
After a brief discussion, the item was tabled until a later meeting.

IV. New Business

V. Discussion

A. Strategic Plan 2025: Goal 2 Development and Infrastructure (Paul Donaldson)
Paul Donaldson reviewed the Strategic Plan 2025: Goal 2 Development and Infrastructure with the Committee and provided feedback concerning each objective. Donaldson reminded the Committee that the final Strategic Plan 2025 will be launch in January 2020. An additional College Leadership Committee will be scheduled in October to wrap up the review of the final strategic plan goals.

B. SACSCOC Application Update (Daniel Roberts)
Daniel Roberts updated the Committee that Dr. Ann Chard will hold a conference call next week to discuss the next steps with our SACSCOC application.

C. COE Livingston Campus Visit (Daniel Roberts)
Daniel Roberts reminded the Committee of the COE Site Visit scheduled for the Livingston Campus on October 18, 2019. Each program needs to be prepared and set up for review by COE.

D. Faculty Rank & Promotion Deadline (Daniel Roberts)
Daniel Roberts reminded the Committee on the Faculty Rank & Promotion deadline of Friday, October 4, 2019 4:00 pm. Applications should be submitted to their respective Associate Provosts.

E. Spring Faculty Schedules (Daniel Roberts)
Daniel Roberts discussed upcoming Spring Faculty Schedule deadlines. Roberts reminded Deans of Campus Administration to pay close attention to parts of terms and Technical Faculty workloads.

F. LCTCS Conference (William Wainwright)
William Wainwright reminded the Committee the importance of the LCTCS Conference in New Orleans this month. Classes are canceled on Thursday, September 26 so that faculty can attend the conference.

VI. Next Meeting

Next meeting will be on Friday, October 11, 2019 at the Livingston Campus.

VII. Adjourn

Lizette Leader motioned to adjourn the Committee meeting. Tyler Smith seconded the motion. The motion was unanimously approved.