

**Northshore Technical Community College
College Leadership Meeting
September 23, 2020 9:00 a.m.
Minutes**

Present: William Wainwright, Daniel Roberts, Amanda Jacob, Dewayne Lambert, Christy Montgomery, Lizette Leader, Jim Carlson, Owen Smith, Kim Finch, Paul Donaldson, Sandy Yaeger, Khiem Ngo, Christi Marceaux, Marc Chauvin, April Smith, Christi Brown, and Gabriel Berger

Absent: Errick Baldwin

Guest: Bridget LaBorde

I. Welcome

William Wainwright welcomed the Committee. Wainwright reminded the Committee that protocols are still in place as we continue providing teaching and learning during the pandemic. Wainwright recapped his visits to each campus this month and was pleased with students, faculty, and staff following proper protocols. Wainwright shared the COMBASE presentation that he and Owen Smith presented on earlier this week to a national higher education audience. Wainwright ended the update letting the Committee know that Errick Baldwin had been added to the College Leadership Committee to help provide a stronger voice for Adult Education in our college.

II. Minutes from July 21, 2020 Meeting

Amanda Jacob motioned to approve the July 21, 2020 Meeting Minutes. Lizette Leader seconded the motion. The motion was unanimously approved.

III. Old Business

IV. New Business

V. Discussion

A. Fall 2020 Semester Extension Discussion (William Wainwright)

William Wainwright discussed with the Committee the current semester and impact of college closures. Wainwright reviewed additional class day options to the fall 2020 semester and opened the floor for feedback from the Committee. Amanda Jacob recommended that Wainwright present additional class days for fall 2020 semester to the Faculty Senate this week.

B. SACSCOC Full Accreditation Visit (Daniel Roberts)

Daniel Roberts discussed the SACSCOC Full Accreditation Visit scheduled October 12-14, 2020. Additional schedule updates will be distributed to the Committee when updates and requests are received from the SACSCOC Full Accreditation Team. Roberts informed the Committee that continued work toward video recording high school off-campus sites is being done this week in preparation for next month's visit.

Please forward all agenda items and handouts to Daniel Roberts one week prior to the meeting.

C. Reboot Louisiana (Bridget LaBorde)

William Wainwright discussed the new initiative led by our LCTCS system office. Bridget LaBorde shared with the Committee the funding available to train Louisiana residents with a short-term certification and strategies around Reboot Louisiana. The funding model is geared toward supporting non-credit, workforce programs, and it will require non-credit, workforce programs to move from Xenegrade to Banner, which will support data and reporting tied to Reboot Louisiana.

D. Movable/Taggable Property (Marc Chauvin)

Marc Chauvin shared with the Committee an email addressing the importance of following the 60-day rule when tagging property was sent out to the college recently. Chauvin discussed the challenges with COVID-19 and delays that could arise with tagging property, and he reminded the Committee that the college should follow all policies addressing management of property.

E. Flu Shots (Christi Marceaux)

Christi Marceaux discussed with the Committee strategies with distributing flu shots on campus this fall during the pandemic.

VI. Next Meeting

Next College Leadership Committee Meeting to be on October 7, 2020 9:00 am.

VII. Adjourn

Lizette Leader motioned to adjourn the Committee meeting at approximately 10:40 am. Sandy Yaeger seconded the motion. The motion was unanimously approved.