

**Northshore Technical Community College**  
**College Leadership Meeting**  
**April 8, 2022 9:00 a.m.**  
**Minutes**

**Present:** William Wainwright, Daniel Roberts, Christi Brown, Kim Finch, Marc Chauvin, Paul Donaldson, Dewayne Lambert, Lizette Leader, Christy Montgomery, Christi Marceaux, Owen Smith, Amanda Jacob, Christopher Blohm, Jim Carlson, and Errick Baldwin

**Absent:** Sandy Yaeger and Chaia Wiley

**Guest:** None

**I. Welcome**

**II. Lead-ology** (Tina Tinney)

**III. College Update** (William Wainwright)

William Wainwright discussed recent success of Skills USA award recipients going to nationals. Wainwright discussed Louisiana Workforce Experience Day at the Capital and invited Committee members who could attend the event on April 12. Wainwright discussed the close of the Internal Giving Campaign and recognized Student Affairs for winning the competition. Wainwright shared an article with the Committee about the challenges facing today's students. Wainwright discussed the evolving relationship with SLU. Wainwright continued into AAS in Technical Studies pathways and new marketing strategies.

**IV. Minutes from March 4, 2022 Meeting**

Kim Finch motioned to approve the March 4, 2022 Meeting Minutes with technical edits. Jim Carlson seconded the motion. The motion was unanimously approved.

**V. Old Business**

**VI. New Business**

**A. Early Admissions Policy – New** (Daniel Roberts)

Daniel Roberts discussed the new policy with the Committee. After a few questions, Lizette Leader motioned to approve the new Early Admissions Policy with technical edits. Jim Carlson seconded the motion. The motion was unanimously approved.

**B. Student Pay-for-Print – Revision** (Christopher Blohm)

Christopher Blohm discussed the revised policy with the Committee. Committee members requested additional information before moving forward. The item was tabled until a later meeting.

**VII. Discussion**

**A. Authorization for Off-Site Events** (William Wainwright)

William Wainwright discussed the importance of working with administration on contracts/leases for off-site events with the Committee. Wainwright added to the discussion risks and state insurance coverage.

Please forward all agenda items and handouts to Daniel Roberts one week prior to the meeting.

**B. MJ Foster's Promise** (William Wainwright)

William Wainwright discussed with the Committee about the MJ Foster Promise program and reminded the Committee it would include credit and non-credit programs.

**C. Program Health Index Overview** (Paul Donaldson)

Paul Donaldson discussed the Program Health Index background and purpose. Donaldson also reviewed the current programs under review.

**D. Public Relations Plan** (Lauren Donaldson)

Lauren Donaldson handed out the Public Relations Plan 2022-2025 to the Committee and provided an overview and answered questions.

**E. Gator Logo** (Lauren Donaldson)

Lauren Donaldson handed out drawings of the new gator to be used with NTCC publications and prints. The Committee was pleased with the renderings, and Donaldson will move forward with getting the images digitized.

**F. Performance Evaluations** (Christi Brown)

Christi Brown provided the Committee via email the materials needed for the current performance evaluations. Brown also discussed scheduling a virtual meeting to go over performance evaluations in more detail at a later date.

**VIII. Next Meeting**

Next College Leadership Committee Meeting to be on May 16, 2022 at the Hammond Area Campus.

**IX. Adjourn**

Paul Donaldson motioned to adjourn the Committee meeting at approximately 12:10 pm. Amanda Jacob seconded the motion. The motion was unanimously approved.