

**Northshore Technical Community College  
College Leadership Meeting  
May 16, 2022 11:00 a.m.  
Minutes**

**Present:** William Wainwright, Daniel Roberts, Marc Chauvin, Paul Donaldson, Dewayne Lambert, Lizette Leader, Christy Montgomery, Christi Marceaux, Kim Finch, Amanda Jacob, Owen Smith, Christopher Blohm, Jim Carlson, and Errick Baldwin

**Absent:** Christi Brown, Sandy Yaeger, and Chaia Wiley

**Guest:** Natasha Foret

**I. Welcome**

**II. College Update** (William Wainwright)

William Wainwright welcomed the Committee and discussed latest strategies with the MJ Foster Promise programs. Wainwright provided legislative update to the Committee. Wainwright reminded the Committee about the current legislative audit being conducted.

**III. Minutes from April 8, 2022 Meeting**

Lizette Leader motioned to approve the April 8, 2022 Meeting Minutes with technical edits. Paul Donaldson seconded the motion. The motion was unanimously approved.

**IV. Old Business**

**A. Student Pay-For-Print Policy** (Christopher Blohm)

Christopher discussed additional information requested by the Committee as it related to student print costs. After a brief discussion, Christopher Blohm motioned to revised the Student Pay-For-Print Policy to \$2 per semester and requested the student print costs be re-evaluated next year. Amanda Jacob seconded the motion. The motion was unanimously.

**V. New Business**

**A. Curriculum Review & Development Policy – Revision** (Christopher Blohm)

Daniel Roberts reviewed the revised Curriculum Review & Development Policy with the Committee. After a few questions, Paul Donaldson motioned to approve the revised Curriculum Review & Development Policy with technical edits. Kim Finch seconded the motion. The motion was unanimously approved.

**VI. Discussion**

**A. College Software Assessment** (Daniel Roberts)

Daniel Roberts reviewed the latest software assessment with the Committee. Discussion was held about additional software packages used college-wide. Additional updates are needed with the College Software Assessment list.

Please forward all agenda items and handouts to Daniel Roberts one week prior to the meeting.

**B. College Commencement Reminder (Christy Montgomery)**

Christy Montgomery reminded the Committee about upcoming College Commencement on May 23 at the University Center and highlighted specific times and procedures for the Committee.

**VII. Next Meeting**

Next College Leadership Committee Meeting to be on June 8, 2022 9:00 am at the Sullivan Campus.

**VIII. Adjourn**

Paul Donaldson motioned to adjourn the Committee meeting at approximately 11:40 am. Amanda Jacob seconded the motion. The motion was unanimously approved.