

Student Affairs Committee  
Meeting Agenda  
May 12, 2022, 10:00 AM

Attended: Christy Montgomery, Beth Froeba, Amanda Jacob, Danaty Moses, Gail Haydel, Lisa Killens, Nichole Labat, Remy Williams, Kayla Cooper, Sarah Pinion, Sandy Yaeger, Allie Johnson, Tiffany Fowler, Melandie McGee

Absent: Chaia Wiley, Samoa Hempfling

- I. Meeting Called to order: 10:12 AM
- II. 3/10/22 Meeting Minutes Review
  - a. Approved: Kayla Cooper
  - b. Seconded: Amanda Jacob
  - c. All approved
- III. New Business
  - a. SA Training and Onboarding Review (Allie Johnson)
- IV. Old Business
- V. General Discussion items
  - a. **Student Affairs Updates**
    - i. Website Chat- no longer available  
HERFF funds are no longer available for chat service; Students will have to use email or call for information
    - ii. Online Accuplacer will continue but be limited  
In person testing will be more present
    - iii. Graduation items on time 20 of each for Hi-Set and
    - iv. Graduation update email for assignments was going out that day.  
Tina Holland with OLOL is the commencement speaker.
  - b. **Student Success Survey (Melandie McGee)** – See Attached document for results and plans
    - i. .
  - c. **Online Orientation Updates (Allie Johnson)**
    - i. Requested that everyone update their section by submitting videos, PowerPoint or other
    - ii. Online orientation would be through canvas. Allie is working with Amanda Jacob on development.
  - d. **Are you Online Ready? Feedback on Questionnaire and Prep Materials for Online students that will be on the website (Amanda Jacob)**
    - i.
  - e. Syllabus Face Lift Pilot in Canvas (Amanda Jacob)
    - i.

- VI. Sub-Committee Reports
  - a. Assessment Committees (Christy Montgomery)
    - i. Student Support Services Enhancement Plan
      - 1. Student Services Enhancement Plan Committee (Lead TBD)
        - a. No report
    - ii. **SA Professional Development**
      - 1. Onboarding and Professional Development Committee (Allie Johnson) Reviewed plan for onboarding and received feedback about it. Allie will update document and send updates to all
  - b. **New Student Orientation (Allie Johnson)**
    - i. We are updating the page and making it a Canvas Course
  - c. **Student Retention Plan (Samoa Hempfling)**
    - i. No update
  - d. **Communication Plan (Nichole Labat/Allie Johnson)**
    - i. Sarah Pinion will join the committee
  - e. **Student Engagement/Programming (Beth Froeba)**
    - i. Discussed consistency across campuses that includes shared activities calendar
    - ii. Considering pilot quarterly activity calendar starting in the Fall (Online)
  - f. **Student Records and Review (Sarah Pinion)**
    - i. Student Services will be checking every student and catch up on any credentials for this academic year this June as well as tweaking our processes to be more effective for auditing purposes.

Allie Johnson mentioned that faculty have asked about completers activity. Christy Montgomery explained that it was a COE requirement and we are doing it on a smaller scale now. Melandie takes the lead on it.

Greg is retiring today.

- VII. Adjourn at 12:09 PM
  - a. Amanda motioned
  - b. Allie seconded
  - c. Approved

***Next Meeting: June 9, 2022 at 10 AM***