

Student Affairs Committee
Meeting Minutes
September 30, 2022, 2:30 PM

Attendance:

- I. Meeting called to order: 2:53 PM
- II. Motion to approve July Meeting minutes
 - a. Alverneece Johnson motioned to approve. Kayla Cooper seconded the motion.
- III. New Business
 - a. Sarah Pinion introduced new Self Service models from LCTCS
 - i. New FERPA Self Service page from LCTCS
 - ii. Students can request a change of program
 1. First stage of program available sometime this Fall
 - b. V.A. Priority Registration dates are Oct 24 & 25
 - i. Information available on tv monitors on campuses and student email
 1. Ms. Gayle Haydel will be out of office starting October 24.
 - a. Send VA student information to Lacombe campus or Nichole Labat
 - b. Students can email finaid@northshorecollege.edu during this time
 - c. Admissions update
 - i. Any students under the age of sixteen are not approved for the Penn Foster program.
 - d. Financial Aid update
 - i. Goal to review midsemester grades with Student Success coaches to identify at risk students
 1. Discussed the best procedure to identify these students
- IV. Sub Committee Updates
 - a. Assessment Committee
 - i. No new updates
 - b. Professional Development Committee
 - i. LACUSPA training at LCTCS Conference
 - ii. Let Allie know about new hires for onboarding committee
 - c. New Student Orientation
 - i. Monday, Oct 3- Allie will send out a confirmation email for new student orientation
 - ii. Dates for upcoming orientations will be posted to website soon
 - d. Communication Plan
 - i. Using text messages to engage students and promote and update students.

- e. Student Records and Review
 - i. Program and records clean-ups planned for near future
- V. Meeting adjourned- 3: . Sarah Pinion motioned to adjourn meeting. Kayla Cooper seconded that motion.