

**Student Affairs Committee**  
**Meeting Agenda**  
**January 25, 2022, 12:00 PM**

- I. Meeting Called to Order
- II. November 16, 2021 Meeting Minutes Review (Christy Montgomery)
- III. New Business
  - a. Identify new member to take minutes.
  - b. New lead for following Sub-Committees
    - i. Student Services Enhancement Plan
    - ii. Student Retention Plan
    - iii. Student Records and Review
- IV. Old Business
- V. General Discussion Items
  - a. Student Affairs Updates
    - i. Fraud Situation - Update (Christy Montgomery & Nichole Labat)
    - ii. Vacant Positions/New Positions and Team members - Update (Christy Montgomery)
      - 1. Director of Career Services
      - 2. CTE Coordinator and Records Analyst
      - 3. Enrollment Specialist
    - iii. Graduation Update
    - iv. DEI Black History month events
- VI. Sub-Committee Reports
  - a. Assessment Committees (Christy Montgomery)
    - i. Student Support Services Enhancement Plan
      - 1. Student Services Enhancement Plan Committee (Lead TBD)
    - ii. SA Professional Development
      - 1. Onboarding and Professional Development Committee (Allie Johnson)
  - b. New Student Orientation (Allie Johnson)
    - i. Orientation Webpage Updates
  - c. Student Retention Plan (Lead TBD)
  - d. Communication Plan (Nichole Labat/Allie Johnson)
  - e. Student Engagement/Programming (Beth Froeba)
  - f. Student Records and Review (Lead TBD)
- VII. Adjourn

*Next Meeting: TBD (February In-Person)*