

**Northshore Technical Community College
College Leadership Meeting
April 21, 2023 9:00 a.m.
Minutes**

Present: William Wainwright, Daniel Roberts, Paul Donaldson, Christi Marceaux, Owen Smith, Natasha Foret, Christopher Blohm, Sandy Yaeger, Errick Baldwin, Christy Montgomery, Dewayne Lambert, Christi Brown, and Venecia Brown

Absent: Kim Finch, Lizette Leader, Marc Chauvin, Amanda Jacob, and Jim Carlson

Guest: None

I. Welcome

II. College Update (William Wainwright)

William Wainwright welcomed the Committee. Wainwright shared with the Committee the success of both the Chancellor Breakfast and the Chancellor Luncheon events this month. Wainwright discussed industry partnerships and transfer initiatives that are impacting college outreach in a positive way. Wainwright recapped recent incidents on campus and how each incident was met with the correct response by the College. Wainwright closed with providing the Committee with an update on the current legislative session and the new Hammond Campus funding.

III. Minutes from March 20, 2023 Meeting

Paul Donaldson motioned to approve the March 20, 2023 Meeting Minutes. Errick Baldwin seconded the motion. The motion was unanimously approved.

IV. Old Business

V. New Business

A. Credit for Prior Learning Policy Revision (Daniel Roberts)

Daniel Roberts shared revisions to the Credit for Prior Learning Policy with the Committee. Natasha Foret motioned to approve the Credit for Prior Learning Policy revisions. Paul Donaldson seconded the motion. The motion was unanimously approved.

B. QEP Topic (Paul Donaldson)

Paul Donaldson discussed the conclusion of the the QEP Exploratory Committee with the Committee. Sandy Yaeger motioned to approve the topic titled, "Enhanced Advising & Communication." Natasha Foret seconded the motion. The motion was unanimously approved.

VI. Discussion

A. College-wide Software Assessment Discussion (Amanda Jacob/Christopher Blohm)

Christopher Blohm shared a recent decrease in cost for Screencast-O-Matic for the College and added that all software listed on the current list is required for the

Please forward all agenda items and handouts to Daniel Roberts one week prior to the meeting.

College. William Wainwright shared that LCTCS colleges are seeking to resolve future IT costs and discussed funding opportunities available to the College.

B. Employee Recognition (Christy Montgomery)

Christy Montgomery discussed with the Committee strategies to increase campus' community engagement on a regular basis. Montgomery requested additional ideas from the Committee.

C. 2024/2025/206 Holiday Calendars Discussion (Christi Brown)

Christi Brown discussed with the Committee on future holidays and requested that the Committee consider how to reduce the number of holidays to the required 14 holidays per annual year.

D. Zoom Phone Migration (Christopher Blohm)

Christopher Blohm discussed the Zoom Phone Migration plan with the Committee. Blohm requested that each campus have a person available to training to help with the implementation. Blohm also answered questions from the Committee.

VII. Next Meeting

Next College Leadership Committee Meeting to be on June 8, 2023 at 9:00 am Florida Parishes Campus.

VIII. Adjourn

Dewayne Lambert motioned to adjourn the Committee meeting at approximately 11:40 am. Natasha Foret seconded the motion. The motion was unanimously approved.